**CÂMARA MUNICIPAL DE SUMARÉ**

 **ESTADO DE SÃO PAULO**

**FOLHA DE FREQUÊNCIA**

**SERVIDOR (a):**

**CARGO / FUNÇÃO:**

**MÊS: NOVEMBRO / 2018**

**HORÁRIO DE TRABALHO: \_\_\_\_\_\_\_\_ às \_\_\_\_\_\_\_\_\_ e das \_\_\_\_\_\_\_\_\_ às \_\_\_\_\_\_\_\_\_ horas.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **DIAS** | **ASSINATURA** | **MANHÃ****ENTRADA** | **MANHÃ****SAÍDA** | **TARDE****ENTRADA** | **TARDE****SAÍDA** | **Observação** |
| 1 | **PONTO FACULTATIVO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 2 | **FERIADO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 3 | **SÁBADO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 4 | **DOMINGO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |
| 7 |  |  |  |  |  |  |
| 8 |  |  |  |  |  |  |
| 9 |  |  |  |  |  |  |
| 10 | **SÁBADO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 11 | **DOMINGO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 12 |  |  |  |  |  |  |
| 13 |  |  |  |  |  |  |
| 14 |  |  |  |  |  |  |
| 15 | **FERIADO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 16 | **PONTO FACULTATIVO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 17 | **SÁBADO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 18 | **DOMINGO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 19 | **PONTO FACULTATIVO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 20 | **PONTO FACULTATIVO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 21 |  |  |  |  |  |  |
| 22 |  |  |  |  |  |  |
| 23 |  |  |  |  |  |  |
| 24 | **SÁBADO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 25 | **DOMINGO** | **-------------** | **-------------** | **-------------** | **-------------** | **--------------------** |
| 26 |  |  |  |  |  |  |
| 27 |  |  |  |  |  |  |
| 28 |  |  |  |  |  |  |
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| 30 |  |  |  |  |  |  |

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 **FUNCIONÁRIO (A) RESPONSÁVEL**